**SANTON DOWNHAM PARISH COUNCIL**

**ANNUAL GENERAL MEETING – TUESDAY, 17TH MAY 2022**

**VILLAGE HALL AT 7.00 PM**

**AGENDA**

The first item on any AGM is the Election of a Chairman and Vice Chairman. Following this the meeting begins.

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. Apologies
4. Declaration of Interest
5. Declaration of acceptance of all current Councillors
6. Confirmation of the Power of Competence
7. Re-adoption of Councillors Code of Conduct
8. Re-adoption of Standing Orders
9. Re-adoption of Financial Regulations
10. **Minutes of the meeting held on 21st March 2022**
11. **Parish Clerk’s Reports:-**

* Update on Finance
* Update on the Internal and external audit
* Signing of the Accounting Statements 2021/2022
* Update regarding the tree behind the old shop
* Refuse collection issues
* Planning Application for a two single storey front extension at Little Lodge Farm
* New tarmac work down to the fields
* Overhanging branches on the land overlooking No. 1. (opposite the small village green) It is advised that the overhanging branches from two trees are distorting the Sky signal.
* Designs for the Village Sign – Progress todate and request for extension of deadline for input of designs
* An update on events in the area for the Platinum Jubilee
* Request for a donation from Citizens Advice West Suffolk
* A request to install a clothing bank to help funding for the Parish Council
* Renewal of tenancy for land leased to Dot Sayer
* Payment to Parish Clerk to June 2022
* Payment for Village Green Maintenance 2022

1. **Parish Councillor’s Report**
2. **County Councillor’s Report**
3. **District Councillor’s Report**
4. **Chairman’s Report and Update on any new issues brought to his attention**
5. Dates for Parish Council Meetings for the rest of the Year
6. Meeting Closes