

**SANTON DOWNHAM PARISH COUNCIL MEETING  
IN THE ROTARY ROOM, VILLAGE HALL,  
SANTON DOWNHAM  
MONDAY, 21<sup>st</sup> MARCH 2016 – 7.00PM**

**A G E N D A**

Members of the public have a 15 minute window in which to raise any issues they may have that directly relate to items on the Agenda. The Chairman will decide whether or not such issues can be discussed at this meeting, or raised as an Agenda item for the next meeting. This does not mean that the members of public may partake in the Agenda item when raised, purely that their comments will be either discussed or moved to the next meeting.

1. **Chairman's welcome**
2. Apologies Received
3. Declaration of interest on any of the items on the Agenda
4. To sign and confirm Minutes of the Meeting held on the 15<sup>th</sup> February 2016 as a true record
5. **Parish Clerk** to report on the
  - i) Financial situation – an update from the last meeting
  - ii) Governance issues:
    - Insurance
    - Finance/Accounting
  - iii) First half of the Parish Clerk's salary
6. **Chairman** to ask whether there are any matters on which the Parish Councillor's would like to report
7. **Chairman** to invite our **County Councillors and District Councillors** to report on any matters
8. **Chairman's Report**
  - i) Scots Pine on the smaller green (update on the current situation)
  - ii) Leases
  - iii) Any other business brought to the Chairman's attention
9. **Chairman to confirm date of the next meeting**
10. **Chairman** to close Meeting

Signed.....

Date.....